

**WEST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING OF FEBRUARY 13, 2017**

Chairman Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Terry Kauffman, Randy Moyer, Robert Patterson, and Geoffrey Beers. Township Manager, Dee Dee McGuire, and Recording Secretary, Susan Worby were also present.

PRESENTATIONS

1. COMMENDATION - OFFICER EVAN SHUBROOKS

Chief Wiczkowski read and presented a commendation to Officer Evan Shubrooks for assisting with EMS on a call in December 2016, administering Nalaxone, his action resulted in saving the life of a patient who overdosed and was near dying.

2. RECOGNITION OF COMMUNITY STEWARDSHIP – Exide Technologies

Supervisor Hershey read a Letter of Recognition to Joseph Little, Exide Technologies, for the many hours of volunteer efforts by management and employees assisting the Recycling Committee with their many events. Mr. Little also serves as a member of the Recycling Committee.

3. FEE WAIVER REQUESTS FOR USE OF VILLAGE PARK – L-S Youth Soccer, L-S Youth Lacrosse (Boys and Girls)

Dustin Knarr was present to represent the three organizations. There are approximately 425 youth who participate in these athletic groups. This request is an annual and on-going one, in which the groups maintain and clean up the fields after use. Certificates of Insurance are on file in the township office.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Patterson, to grant the waiver request of the Lampeter-Strasburg Youth Soccer, the Lampeter-Strasburg Girls and Boys Youth Lacrosse from paying fees for the use of Village Park Fields for the 2017 season. The motion was approved unanimously, 5 to 0.

PUBLIC COMMENT

Bobbi Garrett, 186 Peach Bottom Road, Willow Street, is a Lampeter-Strasburg High School math teacher, and requested permission to use township roads for a 5K “Ryan’s Race” memorial road race. Proceeds benefit two \$1,000 scholarships to LS seniors. The route will be from the high school, and proceed using Book Road, Pioneer Road, and Houser Road. The event is scheduled for Saturday, May 20, 2017. The group will be using professional timing, have EMS and fire police on hand, and insurance requirements met. Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers, to approve the request to hold “Ryan’s Race” on Saturday, May 20, 2017 using township roads as outlined, subject to having fire police lined up and logistics finalized with township staff. The motion was approved unanimously, 5 to 0.

MINUTES

Reorganization Meeting, January 3, 2017

Supervisor Kauffman made a **MOTION**, seconded by Supervisor Patterson, to approve the Minutes of the Reorganization Meeting of January 3, 2017 as presented. The motion was approved unanimously, 5 to 0.

SUBDIVISION AND LAND DEVELOPMENT MATTERS

• **Sketch Plan – Morr Outdoors at Willow Valley**

Applicant/Property Owners: Willow Valley Associates

Location: Northwest corner of Long Lane and Willow Street Pike

Project: Applicant seeks to construct an 8,960 sq ft commercial building for 3,000 sq ft of retail gun sales, 12 shooting lanes, storage areas, and a training/educational room.

Tim Harrison and Joel Young presented the sketch plan. Tracy Cornwall, partner with Nate Morrison in the business, further explained the proposal. The business already operates in West Lampeter on the Willow Street Pike. Mr. Harrison stated Willow Valley received the approval from PennDOT on the Traffic Impact Study. Highway Occupancy Permits have been approved for all entrances via plans submitted for Turkey Hill, CVS/Fulton Bank. No further studies or HOPs will be needed for this part of the plan. A retaining wall will be placed along Morr Outdoors on the Turkey Hill side. Anticipated opening date: Labor Day weekend, 2017. The shooting lanes will be equipped with triple-protection bullet traps at each end. The sound level will be well-insulated. Security of the building will be maintained by using security cameras, reinforced doors, 24 hr. monitoring and close communication with the West Lampeter Township Police. Chief Wiczkowski said he has met and discussed the plan with Ms. Cornwall.

Planning Commission comments were noted. Supervisors commented on having low bushes around the building, making the entrance drive wide enough for delivery and emergency vehicles, being mindful of the noise from the shooting range, and noise from the rooftop HVAC system.

MONTHLY REPORTS

1. Treasurer's Report

Expanded detail in the monthly report includes where the funds are being held in which depositories. A motion is needed to delete a number of small amounts in the Accounts Receivables list, totaling less than \$20. Supervisor Patterson made a **MOTION**, seconded by Supervisor Moyer to delete the 8 accounts highlighted on the report. The motion was approved unanimously, 5 to 0.

Payment of Bills

Supervisor Patterson made a **MOTION**, seconded by Supervisor Moyer, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 5 to 0.

2. Public Works Report

Mr. Kreider, Public Works Supervisor, was absent from the meeting and there were no comments made regarding his report.

3. Police Report

Chief Wiczkowski stated the department now has a software service to schedule court times, etc. The Substance Abuse Awareness program at Lampeter-Strasburg High School is scheduled for Feb. 23. The program is open to all members of the public.

The department's breathalyzer unit is down and in need of repair of both software and mechanics. The Friends of the Force (FOF) have offered to pay for a new breathalyzer with up-to-date software, and to have the old one fixed so it can be used as a back-up. The cost is around \$8,700 for a new unit. Supervisors have no reservations with the offer made by the FOF.

4. Community Development Department Report

Supervisor Kauffman asked Ms. Warren to check on 925 Eshelman Mill Road for another junk vehicle on the property. Chairman Hershey asked about a sign over the Willow Street Pike near the old Willow Street Elementary School property, to see who (school or Public Works) should take the sign down. It was stated any changes to this area could be handled in federal fiscal year 2017-18 as funds become available for village renewal improvements.

Ms. Warren wanted to advise the Supervisors of her department's responsibility with regard to Kevin Hertzog's role as Zoning Officer for Conestoga Township during the pipeline situation. There have been some structures going up on the pipeline area that may require his official action. They are keeping close watch of the situation.

Over the next 5 years stormwater pollution reduction will need to be carefully addressed. A multi-municipal project with East Lampeter, West Lampeter and Strasburg Borough is being considered on a willing property along the Pequea Creek Watershed. There is a \$250,000 grant available for which the three communities would like to apply. Supervisor Kauffman made a **MOTION**, seconded by Supervisor Moyer, to approve moving forward with the filing of an application for the \$250,000 grant for the multi-municipal project, and to have staff prepare the resolution for execution following. The motion was approved unanimously, 5 to 0.

5. Township Manager's Report

Ms. McGuire reported the March Supervisors meeting may be a long one, with the consultants of the Village Park Feasibility Study present, as well as the auditors discussing the annual audit report.

The Annual Ragner Relay Race will be coming through the township once again this summer. Supervisors have no issue with the race.

TOWNSHIP ADMINISTRATION MATTERS

1. Resolution 3-2017 – Appoint Planning Commission Member and Alternate Zoning Hearing Board Member to Fill Vacancies

Supervisor Patterson made a **MOTION**, seconded by Supervisor Moyer, to adopt Resolution 3-2017 appointing Steve Groff to the Planning Commission, term ending December 31, 2020; and, Morey Young as an Alternate Zoning Hearing Board Member, term ending December 31, 2018. The motion was approved unanimously, 5 to 0.

2. Resolutions 4-2017 through 7-2017 – Approve Applications to PennDOT for Traffic Signals (Willow Valley Associates)

Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers, to adopt Resolutions 4 through 7-2017 regarding the Willow Valley traffic signal applications to PennDOT (including timed/looped/pre-emption devices) at the following existing intersections:

- a. Southbound Willow Street Pike & Long Lane
- b. Willow Street Pike, Willow Valley Drive & Willow Valley Square
- c. Beaver Valley Pike, Peach Bottom Road & Eshelman Mill Road
- d. Northbound Willow Street Pike, Beaver Valley Pike & Long Lane

The motion was approved unanimously, 5 to 0.

3. Review Amendment to LS-YMCA Agreement

Ms. McGuire stated this is the final version of the amendment to the LS-YMCA agreement. All participants have signed off on the document with the exception of West Lampeter and the LS School Board. Supervisor Kauffman wanted to be sure the agreement has the membership of the Board with the number of West Lampeter Township members at 2. (It does.) Supervisor Kauffman made a **MOTION**, seconded by Supervisor Patterson, to approve the final revision and authorize the Chairman to execute the amendment agreement. Supervisor Moyer recused himself from the discussion due to his membership on the LS-YMCA Board. The motion was approved 4 in favor, 0 against, with 1 abstention (Moyer).

4. Authorize Purchase of Recycling Carts

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to authorize the purchase of 4,500 Recycling Carts from Schaefer Systems, COSTARS vendor, carts with green body, yellow lids, for a price of \$202,002.50. The motion was approved unanimously, 5 to 0.

5. Authorize Public Bid for Paving, Aggregate Stone and Bulk Asphalt

Supervisor Moyer made a **MOTION**, seconded by Supervisor Kauffman, to authorize public bidding for paving, aggregate stone and bulk asphalt. The motion was approved unanimously, 5 to 0.

6. Authorize Purchase of New Loader

There were three COSTARS quotes received for the purchase of a new loader:

- Plasterer, for a John Deere 5 speed, 4 yr. warranty, entrance ladder difficult – \$125,900.00
- Highway Equipment, for a Volvo 4 speed, 1 yr. warranty, fiberglass hood required lifted for all fuel and engine checks, plow lever on opposite side – \$118,324.00
- Cleveland Brothers, for a Caterpillar hydrostatic drive, easier entrance to cab, better fuel management – \$122,100.00

All loaders were equipped with a back-up camera, and all include a trade-in for the old loader. The Public Works Supervisor's recommendation is to go with the middle priced loader, due to the hydrostatic drive (automatic transmission), ease getting into the cab, fuel management, and warranty. Supervisor Patterson asked if the lowest bid must be selected, and it was mentioned another vendor can be chosen if warranted/documented.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Patterson, to authorize the purchase of a new Caterpillar Loader from Cleveland Brothers for the purchase price (including trade-in) of \$122,100.00. The motion was approved unanimously, 5 to 0.

OTHER BUSINESS

Chairman Hershey asked about the Engleside Car Wash property on the Willow Street Pike that is for sale. Ms. Warren stated an environmental assessment would need to be done if the township was thinking of purchasing the property. There has been an encroachment issue with cars and trailers parking on the property, currently owned by an out-of-town landowner. Plus there could be a liability issue with the railroad bridge that connects.

Gary Snyder, Willow Valley Garden Apts. Resident, spoke about a situation he had with LEMSA and a bill he received. He prefers Susquehanna Valley EMS, not the township's preferred EMS provider. Supervisor Kauffman explained the reasoning behind selecting LEMSA. Ms. McGuire will contact LEMSA and work with Mr. Snyder on getting some answers.

With no other business to be conducted, the meeting was adjourned at 8:54 p.m.

Respectfully Submitted,
Robert E. Patterson, Township Secretary-Treasurer