

**WEST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING OF JULY 13, 2020**

Supervisor Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Randy Moyer, Geoffrey Beers and J. Richard Breneman. Township Manager Dee Dee McGuire, Chief of Police Brian Wiczkowski, Public Works Supervisor James Kreider, Community Development Director Amanda Hickman, and Recording Secretary Nancy Mellinger were also present.

Oath of Office was administered to Officer Edward McLaughlin by Judge William Benner. Police Chief Brian Wiczkowski welcomed Officer McLaughlin and explained the intensive hiring process. He thanked the Board for allowing another officer.

HEARING

1. PUBLIC HEARING-REQUEST TO TRANSFER LIQUOR LICENSE-2539 WILLOW STREET PIKE

A request to hold a public hearing from Sheetz, Inc was held to consider the intermunicipal transfer of a liquor license.

Exhibits entered into the record were the following:

- a. Proof of Publications of Notice of Hearing published in LNP on June 29, 2020 and July 6, 2020.
- b. Posting of the Property occurring on July 6, 2020.
- c. Applicant's letter of request dated June 5, 2020.
- d. Proposed resolution.

OPEN PUBLIC HEARING

Supervisor Moyer made a **MOTION** seconded by Supervisor Beers, to open the public hearing on the request to transfer the liquor license. The motion carried unanimously, 4 to 0.

Attorney Mark E. Kozar, Flaherty & O'Hara, represented Sheetz, Inc. Attorney Kozar presented information on the operations of the Sheetz in regard to responsible liquor sales and their security program.

Supervisor Moyer inquired about liquor sales via the drive through. Attorney Kozar replied that it is not permitted.

Supervisor Hershey asked how many Sheetz stores did not sell liquor. Attorney Kozar thought about 20 out of 600 did not for various reasons.

PUBLIC COMMENT

Ellen McCabe, 645 Willow Valley Square, asked who holds the license currently. Attorney Kozar replied that it is being transferred from Pour Girls Restaurant and bar, LLC, located in Bart Township.

CLOSE PUBLIC HEARING

Supervisor Moyer made a **MOTION** seconded by Supervisor Beers, to close the public hearing on the request to transfer the liquor license. The motion carried unanimously, 4 to 0.

APPROVAL

Resolution 7-2020

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to approve Resolution 7-2020, to approve the intermunicipal transfer of license R-10905 to Sheetz, Inc. as presented. . The motion carried in favor, unanimously, 4 to 0.

PUBLIC INPUT PERIOD

Charles King, 2534 Willow Street Pike asked if the Township had a noise ordinance. He is concerned about large groups of motorcycles on Willow Street Pike that make enough noise to rattle house windows. He is concerned that the groups will use Sheetz as a gasoline stop and proceed up the highway.

Supervisor Moyer asked Chief Wiczkowski to look into a Decibel Meter. Discussion followed on the difficulty of monitoring.

Ellen McCabe, 645 Willow Valley Square, asked if the overabundance of gas stations on Willow Street Pike could be regulated.

Supervisor Hershey responded that zoning dictates land use and that the comprehensive plan will soon be updated.

Mrs. McCabe suggested that an Urgent Care facility is needed in the township and asked if we can get one here.

Supervisor Hershey responded that someone would need to commit to building one. Township Manager McGuire reported that someone is pursuing this but has had no luck so far.

Rob Arters, 4 Blueberry Circle, inquired as to the nature of the park; stating a lot of money is being spent there and is interested in who will be using it.

Township Manager McGuire said the Park plan has been in place for five years and it is for everyone. Fundraising is happening currently.

Arters, also asked about the status of the Y.

Township Manager McGuire replied that the Y is experiencing financial issues. They have a projected opening date of September 8, 2020.

Arters stated that he feels that Long Rifle and Mentzer roads are not improved adequately and are not adequate to handle the increase in traffic due to more homes being built.

Supervisor Hershey said it will be looked at in the next comprehensive plan.

Nathan Claycomb, 1124 Hampden Drive, Strasburg, is excited for the Park. He wanted to know the best resource for information on Y developments. He is part of a non-profit group looking for a new home.

Township Manager McGuire said she would be a resource for him.

MINUTES

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to approve the Minutes of the Regular Meeting of June 8, 2020 as presented. The motion was approved 4 in favor to 0 against.

SUBDIVISION AND LAND DEVELOPMENT MATTERS

None.

MONTHLY REPORTS

1. Treasurer's Report

Revenue for period ending June 30, 2020 totaled \$4,207,141, increasing \$166,301 from 2019. Total expenditures for the period ending June 30, 2020, excluding Capital Reserve Transfers, totaled \$2,461,097, which is a decrease of \$83,995* from 2019. The surplus at the end of June 2020 totaled \$1,746,044*, which is an increase of \$250,296 from the same period in 2019. * Calculation does not include the 2020 payroll expense of \$138,706 recorded in 2019.

Paying the Bills

Supervisor Moyer made a **MOTION**, seconded by Supervisor Breneman, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 4 to 0.

2. Public Works Report

Mr. Kreider reported the curbs are completed at Village Park. ELA will be using a drone to take photos and will be able to give an overview of work completed. There is a need to keep grass and sod watered; Hummer will water the first month. Proper maintenance of grass and sod will be important. Request for authorization to purchase T200LS Kifco 2" x 580 Hose Reel with 5 hp Booster Pump with Kormet Twin Max Sprinkler. Renting equipment was discussed.

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to purchase industrial grade sprinkler system at a cost of \$12,600.00. The motion was approved 4 in favor to 0 against.

3. Police Report

Chief Wiczkowski reported that research is being conducted into body cams, policies, and types within the County. He highlighted that Detective Strosser was recognized with a DUI Top Gun Award for his outstanding efforts and dedication in the battle against impaired driving. The community continues to express support of officers. Decrypting police radio frequencies is being suggested to the County Commissioners. The County Chiefs of Police oppose this action due to the content broadcasted.

4. Community Development Department Report

Ms. Hickman reported that West Lampeter Township was included in the Top 100 Safest Cities in PA Township News magazine. She has received six inquires into the Comprehensive Plan from potential consultants. Several planning matters have requested extensions. Lancaster County Community Foundation, Clean Water Fund, has grant money available for MS4 projects. If received, this would be applied to the Rain Garden at Willow Street Park which covers 8 acres of pollutant reduction. Authorization to apply is requested, grant must be submitted by July 26, 2020.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers, to apply for the grant. The motion was approved 4 in favor to 0 against.

5. Township Manager's Report

Ms. McGuire reported a resident in Apple Croft development would like a ban on back yard fire pits. Resident has supplied information from the CDC regarding burning being

detrimental to health especially during this pandemic. After contacting 16 municipalities, Ms. McGuire could find no other ban on fire pits. While sympathetic to her issue, Supervisors responded that they are not interested in regulating fire pits. Burning of trash is already not allowed.

Additional research into Willow Street Fire Company letter will be conducted before signing.

TOWNSHIP ADMINISTRATION MATTERS

1. APPROVE CHANGE ORDER NO. 6

a. General Site Contract-Village Park Improvement Project

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer to approve General Site Contract-Change Order No.6 in the amount of \$11,516.85. The motion was approved unanimously, 4 to 0.

2. Request to Approve PennDOT 2020-2021 Winter Services Agreement

Supervisor Breneman made a **MOTION**, seconded by Supervisor Moyer to approve PennDOT 2020-2021 Winter Service Agreement. The motion was approved unanimously, 4 to 0.

3. Resolution 8-2020 Appoint Supervisor to fill Vacancy

Two candidates were interviewed this evening to fill Board of Supervisor vacancy. Supervisor Breneman suggested that new Supervisor complete the Boot Camp for Supervisors class. It gives insight to the Board responsibilities.

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer to appoint Randall S. Andrews to fill the vacancy for the balance of former Supervisor Patterson's term as a Township Supervisor.

The motion was approved, 3 in favor (Hershey, Moyer, and Beers) to 1 against (Breneman).

OTHER BUSINESS and ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

With no other business to be conducted, the meeting was adjourned at 8:50 p.m.

Respectfully Submitted,
Denielle L. McGuire, Assistant Township Secretary-Treasurer