

West Lampeter Township

Date Received:

852 Village Road, PO Box 237, Lampeter, PA 17537
Phone: 717-464-8019 Fax: 717-464-5047

Commercial Building / Zoning Permit Application

- Commercial Addition / Renovation Change of Use Demolition
- Electrical HVAC Plumbing Other: _____

Project Description: _____

Project Address: _____ City _____ State _____ Zip _____

Property Owner: _____

Owner Address: _____ City _____ State _____ Zip _____

Applicant Name: _____

Applicant Address: _____ City _____ State _____ Zip _____

Contact Phone #: _____ Fax #: _____

Email _____

Project Cost*: _____ **Total Square Footage:** _____
**Must be Completed to process application.*

Signature of Applicant

Date

Contractor Information (see attached)

Contractor must provide a Certificate of Insurance listing West Lampeter Township as the certificate holder.

Contractor: _____ Workers Compensation Insurance: Yes No*

Federal ID# _____ * Attach notarized exemption form

The following documents must be submitted with all applications:

- ❖ Three complete paper sets and One digital (pdf or other approved format) set of detailed site plans and COMMERCIAL building construction plans (plans are required to be signed and sealed by a licensed design professional. **LIST ALL CURRENT IMPERVIOUS COVERAGE. NO DEFERRED SUBMITTALS PERMITTED.**)
- ❖ Water, sewer and highway permits must also be submitted if required.

Township Code Official may enter a building, structure or premises during normal business hours or at a time agreed to by owner or owner's agent to perform inspections or to enforce the Uniform Construction Code.

Office Use Only

Permit # _____

Zoning Officer Review / Approval: _____

Date: _____

Building Inspector Review / Approval: _____

Date: _____

INFORMATIONAL GUIDE FOR COMMERCIAL BUILDING PERMIT APPLICATION

The purpose of requiring a Building Permit is to verify code compliance in construction through the use of established code standards that exist for safety reasons. Below you will find information and guidelines to assist you with completing a Commercial Building Permit Application. Please contact the Code Enforcement Officer or visit our website (www.weknowcodes.com) if you have additional questions concerning completion of the application. All ABI forms are available for download at <http://www.weknowcodes.com/commercial/forms-for-download.php>.

STEP 1: APPLICANT SUBMITS PLANS AND PAPERWORK TO MUNICIPALITY

BEFORE PERMIT APPLICATIONS ARE ACCEPTED AND THE PERMIT REVIEW PROCEDURES CAN BEGIN, ALL OF THE FOLLOWING STEPS MUST BE COMPLETED.

NOTE: ALL REQUIRED INFORMATION MUST BE FILLED OUT COMPLETELY, including all Date and Signature Lines and the Total Cost of the Project, or the Permit Application will not be accepted for process.

You cannot provide too much detail...but you can provide too little.
This checklist provides the minimum information required for permit submittal.

REQUIRED PERMIT SUBMITTAL INFORMATION

PLEASE READ AND CHECK ALL BOXES THAT APPLY.

- Three complete sets of building plans, signed and sealed by a registered design professional, shall be submitted showing all structural, architectural, site plot plans, electrical, energy/insulation (Com-Check), plumbing, mechanical, fire detection, and fire suppression systems used in the construction. **The cover page of all three sets of these plans shall indicate the applicable building code design criteria as adopted by the municipality.** For example: IBC2009, IMC2009, 2008 NEC, etc. as well as design criteria such as wind speed, energy, seismic design, snow loads, etc. Work of a "minor" nature may be exempt from this requirement. Verify with the Code Official.*
- Site plan must be drawn to scale.*
- Plans SHALL include all property lines, public streets, right-of-ways, all existing and proposed buildings, proposed improvements, driveways, sheds, and other buildings.*
- Do plans indicate design construction code, and code year, any referenced standards and standards year?*
- Are 3 complete sets of documents provided? Including site plans?*
- Additions or alterations to an existing building must be submitted with plans showing any previous approvals by L&I or the local building code department. (See L&I heading below for links) Have you included one set of these plans in your submittal?*

- Do plans include documentation on any pre-engineered building members such as roof trusses, floor joist systems, or wall systems? Pre-engineered items are required to have SIGNED AND SEALED drawings.
- Complete attached Form ABI-3 Form, "Application for Building Permit," and ABI-2 Form, "UCC Plan Review Checklist." (These forms are also available for download at <http://www.weknowcodes.com/commercial/forms-for-download.php>)
- Any spaces on the forms that are not applicable to your project should be marked N/A.
- The ABI-2 Form will serve as a checklist for all construction disciplines in all commercial projects. (ABI-2 Form is available for download at <http://www.weknowcodes.com/commercial/forms-for-download.php>.) This may be completed electronically by your design professional and printed out. For any item that applies to your project, check that item off on the ABI-2 Form and then provide documentation on the plans to support that item for construction. If you do not have this form, one will be provided for you at your request.
- Accelerated approvals will be processed for emergencies only such as fire, flood, acts of nature, etc.
- The Design Professional shall complete form ABI-6 Form, the "Special Inspections and Observations Statement." (This form is also available for download at <http://www.weknowcodes.com/commercial/forms-for-download.php>)
- VERY IMPORTANT:** Provide your FAX, e-mail, and telephone numbers with your application so we may correspond with you should any questions arise. We will attempt to e-mail rather than cold-call you so you are prepared to answer any questions regarding your application. We are also required to keep copies of all correspondence as it relates to the building permit.
- Also provide complete contact information for all other persons who wish to receive copies of the plan reviews. Provide names, addresses, phone numbers, fax numbers, and e-mail addresses of all parties. SEE LAST PAGE.
- A document indicating the "Scope of Work" shall be included with the building plans. This is especially important for renovation work or additions.

All plans submitted for existing structures shall meet the requirements of the ICC International Building Code chapter on "Existing Structures" or the ICC International Existing Building Code.

Please do not submit the permit until you have provided all the required minimum submittal information. If you are unsure of your submittal, please call us or visit our website.

STEP 2: ABI PERFORMS THE PLAN REVIEW

Failure to read and comply with the following document may result in a delay in the issuance of a building permit. It is to your benefit to carefully read ALL the following.

DEFERRED SUBMITTALS

Per UCC Regulations, Administrative Section 403.43(k), it is not mandatory that the Code Official accept deferred submittals. In order to minimize costly design errors the permit applicant shall make every attempt to submit a full permit package. If due to seasonal concerns or other unforeseen circumstances the entire package is not available at the time of a permit application the design professional shall be required to follow all procedures as set forth under the Uniform Construction Code with regards to deferred submittals.

Applicant shall submit three (3) signed and sealed sets for only the portions of the project for which they are seeking approval. When plans for deferred items are submitted, applicant shall submit three (3) complete plan sets showing all construction disciplines.

PA UCC Section 403.43(k)

- (k) A building code official may allow deferred submittals of portions of the design of the building and structure from the time of the application until a specified time set by the building code official. All of the following apply to deferred submittals:
- (1) The building code official shall provide prior approval of the deferral of any submittal items.
 - (2) A licensed architect or professional engineer is responsible to list the deferred submittals on the construction documents for review by the building code official.
 - (3) A licensed architect or professional engineer shall first review submittal documents for deferred submittal items and place a notation on the documents that the architect or engineer reviewed the documents and that the documents are in general conformance with the design of the building or structure.
 - (4) Deferred submittal items may not be installed until the building code official approves the design and submittal documents for the deferred submittal items.

After review of all submitted forms, the Municipal's Code Enforcement Officer will forward all application information to the Municipal's UCC Inspector. The "Formal UCC Review" Process has up to **30 Working Business Days** to approve or disapprove the permit.

STEP 3: ABI RETURNS THE APPROVED REVIEWED PLANS TO THE MUNICIPALITY, WHO WILL CONTACT YOU TO PICK UP YOUR PERMIT.

STEP 4: INSPECTIONS BY THE CODE OFFICIAL AND APPROVAL FOR CERTIFICATE OF OCCUPANCY.

THE CERTIFICATE OF USE AND OCCUPANCY

NO OCCUPANCY is allowed without the Use & Occupancy Certificate granted by the Code Official.

Additional plan review fees and/or inspection fees shall be assessed to the permit applicant for changes to stamped plans. **Prior to receiving a Certificate of Use and Occupancy, all fees shall be paid in full. NO EXCEPTIONS.**

Go to ABI's web site: <http://www.weknowcodes.com> and click on the "Residential" or "Commercial" photo for more information and answers to questions you may have regarding the inspection process. Upon issuance of the building permit, the permit is required to be posted and visible from the public right-of-way. The permit approval requires compliance with all codes and ordinances, which the municipality has adopted.

One set of approved plans, specifications, and permit amendments will be returned with the permit. The approved set must remain on the job site until the final inspection and a Certificate of Use and Occupancy has been issued.

The permit applicant is responsible for making arrangements for inspections and insuring that a municipal Code Official has performed the required inspections.

LABOR AND INDUSTRY

DO NOT CONTACT OR FILE ANY PAPERWORK WITH THE DEPARTMENT OF LABOR AND INDUSTRY FOR ACCESSIBILITY. ASSOCIATED BUILDING INSPECTIONS, INC. DOES ALL INSPECTIONS INCLUDING ACCESSIBILITY PLAN REVIEWS AND INSPECTIONS. YOU WILL NEED TO CONTACT THE ELEVATOR AND THE BOILER & UNFIRED PRESSURE VESSEL DIVISION AS APPLICABLE, AS WELL AS ANY OTHER STATE OR FEDERAL AGENCIES AS APPLICABLE TO YOUR PROJECT.

Applicants may need to contact L&I to determine if a Certificate of Use and Occupancy has been issued for an existing structure. The first link below will determine this and the second link will secure plans if an existing Certificate of Use and Occupancy is located.

<http://www.portal.state.pa.us/portal/server.pt?open=514&objID=553822&mode=2>

<http://www.portal.state.pa.us/portal/server.pt?open=514&objID=553820&mode=2>

DISCLAIMER

The information presented above is the basic requirements for commercial construction and is not be relied upon for the complete requirements for commercial construction. It is to your advantage to use a design professional or a professional contractor to assist you with those areas of construction with which you are unfamiliar. Unfamiliarity with the building codes may cause unplanned delays and unforeseen costs to comply with building regulations. **Plan ahead!**

I have read and agree to comply with the above information.

Signature:

Site Address of Proposed
Construction:

Date:

E-mail Address

CONTRACTOR LISTING

*It is very important that you provide complete contact information for all persons who wish to receive copies of the plan reviews. Provide **names, addresses, phone numbers, fax numbers** and if possible **e-mail addresses** of all parties.*

<i>Permit No.:</i>	
<i>Site Address:</i>	

Permit Application Contact		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

General Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Mechanical Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

HVAC Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Plumbing Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Electrical Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Fire Sprinkler Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Fire Alarm Contractor		<i>L&I #:</i>
<i>Business Name:</i>		
<i>Contact:</i>		<i>Phone #:</i>
<i>Address:</i>		<i>E-mail:</i>
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>
<i>FAX:</i>	<i>Mobile #:</i>	<i>Pager #:</i>

Uniform Construction Code (UCC)

UCC PLAN REVIEW CHECKLIST

This checklist must accompany permit applications for new building/structures, additions and renovation projects (those which exceed the scope of Alterations-Level 1)	
ALL INFORMATION MUST BE FILLED IN, CHECKED, OR MARKED "NA"	
Project Name:	
Project Address:	
Owner/Agent:	Telephone:
Design professional or other person we can contact about info on this form and other project details (if same as Owner/Agent, just provide fax number and e-mail address):	Telephone:
	Fax:
	E-mail:

General Requirements:

All drawings, shall be sealed, signed, and dated by a design professional (licensed architect or engineer). The only exception is when all of the following apply:

1. The proposed work only involves remodeling or alterations of an existing building or structure.
2. The proposed work does not change the building's structure or means of egress.
3. The person preparing the plans is not compensated for the preparation of the drawings.

All drawings must be neatly drawn with clean, crisp lettering. They must remain legible after reduction for microfilming.

Computer-generated vicinity maps obtained from web-based services (such as MapQuest) are acceptable, as long as the roadways or street names are legible and will remain that way after reduction for microfilming.

When photographs (including digital) are submitted to show building elevations, the images must be in focus and correctly exposed.

A Pennsylvania Department of Transportation (PennDOT) permit allowing access to a highway under its jurisdiction is not required at the time that application is made for a UCC building permit. If the highway occupancy permit issued by PennDOT requires a location of the building/structure differing from that approved under the UCC building permit, applicants must send the Department a letter requesting a determination whether a revision of approved plans will be required.

While we understand that many items on this checklist may not be included in some alteration or renovation projects, we request that all applicants work through the entire checklist to ensure that any necessary items are included. If any item is not necessary, please check N/A ("not applicable). This will greatly facilitate review and approval of projects.

If any of the non-mandatory sections (any sections other than Site Plans and Architectural Plans) in this document do not apply to the proposed work, please check the "NA" box beside the section title (rather than fill in "NA" next to each item in that section).

SITE PLANS:

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A	a. Site plans shall be prepared to scale (not less than 1" = 20') with legend, north arrow, and separate vicinity (site location) map.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Show the correct street address, parcel number and required municipal zoning (if there is local zoning ordinance) on the site plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Show and identify all property lines and rights-of-way, with distance from property lines and adjacent buildings on site plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Show all accessible parking spaces and signage per ICC/ANSI A117.1 and the <i>International Building Code</i> on site plan.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Show accessible curb cuts, ramps, and access ways to the building.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Show all existing and proposed driveway entrances.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Identify adjacent land uses and zoning.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. Show all easements, flood ways, and required buffers.
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A	i. Show existing and proposed utilities (with backflow preventers) to serve the site.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Show existing and proposed finish grades.
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Show details, sections, and elevations needed for construction.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Show all buffer and screening landscaping.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Show all required parking and loading spaces and calculations.

ARCHITECTURAL PLANS:

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Show architectural floor plans of each floor. These pages must be at least 18" x 24" in size (but not more than 36" x 42"), drawn to a scale of not less than 1/8" = 1'. Indicate (or reproduce) the approved, tested hourly rating, number and location of all rated members and assemblies (walls, columns, beams, floor and ceiling, and ceiling and roof fire-rated design assemblies).
		b. Show all fire-rated walls (both existing and new) with their ratings, if not shown elsewhere.
		c. <i>Drawings submitted without required fire-rated walls shown will be rejected.</i>
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Show the square footage of each floor on the corresponding floor plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Identify the names and uses of each room.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Furnish door schedule(s), including size, type, rating (if any) and hardware.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Provide all glazing schedules.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. Show elevations with dimensions defining overall building height, floor-to-floor heights, or heights to ridge and eave as applicable to the type of building construction listed on the UCC application. (Note: Where an existing building is involved, photographs of all sides of the building may be submitted to show elevations. These will be acceptable only if they show all elements necessary to determine compliance with the UCC.)
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Provide basement percentage-below-grade calculations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Indicate roof slopes, drainage system and sized through wall scuppers, if applicable to the project.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Show fixed seating for assembly occupancy to allow determination of occupancy posting required by <i>International Building Code</i> .
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Show wall sections with proposed material sizes, construction and fire-rated assemblies.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Show proposed plumbing fixtures and privacy screens on the plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	n. If masonry construction is proposed, include the following information: <input type="checkbox"/> Type of brick ties and spacing of weep holes <input type="checkbox"/> Control joints <input type="checkbox"/> Placement of wall flashing and reinforcement
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	o. If appropriate for the proposed occupancy, plans should identify all hazardous material control areas, fire barriers, and the require fire-resistance ratings for these barriers. All identified control areas shall list the name, class, quantity, and method of storage of all hazardous materials processed, manufactured, or used in a manufacturing process and contained within its fire barriers. Provide a Material Safety Data Sheet for each listed

		hazardous material. See sections 414 and 415 of the <i>International Building Code</i> .
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	p. Show the floor slab vapor barrier.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	q. Show foundation water-proofing, if applicable.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	r. All penetrations of fire-rated construction must be per manufacturer's details. The details shall meet or exceed the rating of construction being penetrated. The penetration details shall be exactly as tested by an approved testing laboratory or agency and shall include their system numbers. New penetrations of existing fire-rated walls and assemblies shall be shown with appropriate designs.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	s. Show penthouse drawings.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	t. On the drawings provide the calculations for the means of egress widths for the entire floor occupancy load and the existing capacity of all exits, including all stairs, doors, corridors, and ramped exits.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	u. Show required ventilation louvers and vent sizes.

STRUCTURAL PLANS: N/A

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Show foundation plans indicating the proposed slab elevations and type of foundation (i.e., mat foundation, caissons, spread footings, etc.).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Provide preliminary soil analysis data done by a licensed engineer, if required.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Indicate dimensions of foundations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Show type, size and location of piling and pile caps for pile foundation.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Indicate grade beam sizes.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Indicate a footing schedule defining footing sizes and the required reinforcing.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Show the established footing depth below grade and method of frost protection allowed in section 1805.2.1 of the <i>International Building Code</i> .
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. Indicate the thickness of the floor slab, size of reinforcing, slab elevations, and type and details of foundations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Indicate location, size, and amount of reinforcing steel.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Show foundation corner reinforcing bars and minimum overlapping (as applicable to project structure).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Provide strength of concrete according to designed soil reports.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Show beams, joists, girders, rafters, and/or truss layouts, and details of connections, structural steel stud gage, gage size, and connections.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Indicate the sizes and species of all wood members and their respective design strength.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	n. Show all columns, girders, joists, purlins, beams, and base plates; for wood construction show all headers.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	o. Provide a complete lintel schedule.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	p. Indicate the type of anchoring for steel bearing directly on masonry.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	q. Indicate design dead and live, wind, snow, seismic loads for floor areas, roofs, balconies, porches, breezeways, corridors, stairs, mezzanines, and platforms. Show concentrated loads, i.e., file rooms, machinery and forklift areas, if greater than those shown on the Code Summary Sheet. Identify shear walls, bracing, strapping fastening, reinforcement and any special anchoring required.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	r. Where applicable, indicate on roof framing plan where concentrated loads (mechanical equipment, cranes, etc.) will be placed.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	s. Indicate on foundation and framing plans the location and lateral load resisting system. (Show alls, braced frames, moment connections, etc.)

FIRE PROTECTION PLANS: N/A

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Complete a sprinkler design data sheet and include it on the first plan of the sprinkler drawings.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Show floor plans for each floor with sprinkler piping layout, pipe sizes, pipe hanger details, piping materials, doors, walls, and room identities.
Often, these shop drawings are not available at the time of the initial plan submission. If		

		<p>this is the case, write in "NA" but note the following:</p> <ul style="list-style-type: none"> • These shop drawings must be submitted for Department review and approval at least two weeks before the projected installation date. • Failure to obtain approval of these drawings before installation could result not only in delay of the final inspection and issuance of an occupancy permit, but also in removal and reconstruction of installations which fail to meet UCC requirements.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Show ceiling plans with sprinkler head(s) layout, walls, soffits, openings, doors, dimensions and room identities.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Verify system design by providing hydraulic calculations along with the following: <ul style="list-style-type: none"> <input type="checkbox"/> Recent water flow test <input type="checkbox"/> 10 percent safety margin <input type="checkbox"/> Type of backflow-preventer or reduced pressure zone showing equivalent foot loss <input type="checkbox"/> Fire pump summary
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Note the type of sprinkler system used (e.g., 13, 13D, or 13R).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. For residential occupancies such as apartments and condominiums, show sprinkler head locations at breezeways, if applicable.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Indicate the certified testing laboratory agency (e.g., U.L.), their test number and hourly ratings of all new and/or affected rated members and assemblies (i.e., columns, beams, floor/ceiling and ceiling/roof fire-rated design assemblies). Show all new and/or affected fire-rated walls with their ratings, if not shown elsewhere.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. All penetrations of fire-rated construction must be per manufacturer's details. Details shall meet or exceed ratings of construction being penetrated. Penetration details shall be exactly as tested by a certified testing laboratory or agency and shall include their system numbers. All new penetrations of existing fire-rated walls and assemblies shall be shown with appropriate designs.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Provide a fire alarm riser showing connection to a UL-approved central station. Show tamper switches on both OS and Y valves of backflow prevention device, unless shown elsewhere.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Indicate commodity class (per section 2303 of the <i>International Building Code</i>) and height of any storage.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Provide Material Safety Data Sheets for any hazardous materials (also specified under " Architectural Plans ").
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Where special temperature-rated or high-temperature sprinklers are required, show sprinkler type(s) per area, office size, cut sheets with K-factor, water requirements, spray pattern, coverage, and other pertinent data.

SYSTEM CALCULATIONS (FIRE PROTECTION): N/A

Hydraulically calculated and pipe schedule fire systems should be designed with a 10 percent safety margin for all new buildings and additions to existing buildings. Calculations for hydraulic systems should include:

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Flow and pressure at each flowing sprinkler head.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Flow diagram for a grid system.

PLUMBING PLANS: N/A

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Show a site utilities plan, if not provided with the civil drawings. <ul style="list-style-type: none"> <input type="checkbox"/> Show the domestic water, fire, and irrigation services. <input type="checkbox"/> Show the location of water meters, backflow protection type and location. <input type="checkbox"/> Show the sanitary sewer service from building to public sewer or approved private sewage disposal system.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Show interceptors as applicable to project and size by flow rate. (i.e., grease, oil, lint, acid, sand).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Provide plumbing plan layouts for each floor. These should show the water distribution and drain-waste-vent piping, and all details, notes, legends, and schedule necessary to

		define the system being installed.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Show the location of all major components required for a complete system.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Provide fixture and equipment schedule showing fixture number, detailed description, hot water, cold water, waste and vent connection sizes and other pertinent data.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Identify all fixtures on floor plans and in riser diagrams with the plumbing fixture schedule number.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Supply and Waste/Vent piping shall be shown on the floor plans. All pipe sizes shall be clearly shown. In congested areas (e.g., restaurants, grocery stores, etc.), isometrics are required.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. On buildings two stories and above, provide isometric diagrams and/or schematic riser diagrams for Supply and Waste/Vent piping and identify the risers by number (e.g., R1, R2, etc.). Show where all riser base terminations connect to the building drain, along with all interconnected piping on each floor plan. All pipe sizes shall be clearly defined.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Show the water, sanitary drain-waste-vent piping and storm leaders/drains. Indicate sizes and materials for above/below grade.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Show slope of horizontal sanitary and storm drains that equal or exceed 3" diameter, if less than 1/8" per foot.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Indicate roof drains and emergency roof drains/scuppers with the areas they impact. Note that "emergency" = "secondary" = "overflow," see following roof drainage examples: Roof Drain – 6" RD (16880 SF) Emergency Roof Drain – 6" ERD (8180 SF) Parapet Wall Scupper – 8" x 5" WS (4000 SF) Emergency Scupper – 8" x 7" ES (4200 SF)
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Show toilet room layouts with minimum of 1/4" = 1 foot scale.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Show drinking fountain locations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	n. All penetrations of fire-rated construction must be per manufacturer's details. The details shall meet or exceed rating of construction being penetrated. The penetration details shall be exactly as tested by an approved testing laboratory or agency and shall include their number systems.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	o. Room names and numbers for each floor should be on a floor plan for each level.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	p. Provide minimum facilities calculations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	q. Column line notations, if provided on the architectural/structural plans, shall be indicated on the plumbing plans.

MECHANICAL PLANS: N/A

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Show all required wall louvers, penetrations, and fans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Indicate roof-mounted equipment locations.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Show all mechanical equipment, piping, ductwork (above/below slab) on the mechanical floor and/or roof plan.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Provide mechanical plans for each floor and the roof. These shall show the ductwork layouts, schedules, notes, legends, piping schematics, and details necessary to define the system being installed.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Indicate air distribution devices and show cfm for all supply, return, and exhaust devices.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Indicate the location of all equipment components required for a complete system.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Show the smoke ventilation of atriums and pressurization of high-rise stairwells.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. Show condensation drains, primary and secondary, from the unit to the point of discharge.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Indicate toilet exhaust requirements
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Show mechanical room layouts at sufficient scale for dimensions and details to be ascertained.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Show the size of duct runs.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Indicate controls for fan shutdown: emergency manual and automatic smoke detection.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Show the location of all UL 555-certified fire dampers, ceiling radiation dampers,

		smoke dampers, and fire doors.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	n. Show all fire-rated walls (both existing and new) with their ratings on the mechanical plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	o. All penetrations of fire-rated construction must be per manufacturer's details.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	p. Room names and numbers for each floor should be on a floor plan for each level.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	q. Provide outside air ventilation rate per the <i>International Mechanical Code</i> .
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	r. Column line notations, if provided on the architectural/structural plans, shall be identified on the mechanical plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	s. Provide gas piping layout on the floor plan for each floor. If it is a multi-story building, all gas piping shall be shown per floor. Include pipe sizes, water column, and type of material. Provide a schedule of connected equipment, total BTUH demand, total equivalent length, and most remote gas appliance.

ELECTRICAL PLANS: N/A

<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	a. Provide panel schedules with circuit and feeder loading, overcurrent protection, and NEC load summaries for all new and/or affected panels and services (loading has to be evaluated by highest phase); include fault current data, short circuit ratings, and fault current protection co-ordination.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	b. Provide a single line riser diagram showing all new and/or affected services, feeders, wire sizes, and insulation types, and conduit sizes and types.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	c. Indicate number of services and their physical locations; clearly indicate mains and characteristics.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	d. Indicate the grounding electrode conductor size with new and/or affected services and transformers; where necessary provide details or notes on methods.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	e. Show physical locations of all new and/or affected panels and switchgear (indicate front).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	f. Indicate receptacle plans with circuitry.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	g. Indicate lighting plans with circuitry.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	h. Show electrical plans for each affected floor, including the roof.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	i. Show wiring method(s), conduit sizes and types, termination temperature (60, 75, 90) requirements, conductor sizes, and insulation types.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	j. Indicate the design and/or operation for any of the following applicable life safety systems: emergency generators, smoke evacuation, shaft pressurization and relief, smoke detection, egress and emergency lighting, and fire alarms.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	k. Indicate how special needs such as classified (hazardous), corrosive and patient care are treated. Provide detailed plan of classified areas, the classifications and how complied with (i.e., hangers, waste treatment and collection, flammable dusts, gases or liquids, spray booths, vehicle servicing and parking, etc.).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	l. Provide all HVAC nameplate data, including MCA and MOCP. List all other appliance and/or equipment (other than those which will be connected to a general use receptacle) with nameplate data (i.e., voltage, phasing, HP, KVA, FLA, RLA, etc.).
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	m. Indicate all motor horse power ratings, if not supplied elsewhere.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	n. Indicate the certified testing laboratory or agency (e.g., UL), their test number and hourly ratings of all new and/or affected rated members and assemblies (i.e., columns, beams, floor/ceiling, and ceiling/roof fire-rated design assemblies). Show all new and/or affected fire-rated walls with their ratings, if not shown elsewhere.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	o. All penetrations of fire-rated construction must be per manufacturer's details. The details shall meet or exceed ratings of construction being penetrated. Penetration details shall be exactly a tested by an approved testing laboratory or agency and shall include their system numbers. New penetrations of existing fire-rated walls and assemblies shall be shown with appropriate designs.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	p. Provide all applicable <i>International Energy Conservation Code</i> compliance data on the Building Code Summary sheet or on the electrical plans.
<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	q. All submittals should include a listing and labeling statement. (All electrical materials, devices, appliances, and equipment shall be labeled and listed by a certified testing

		laboratory or agency.)
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Uniform Construction Code SPECIAL INSPECTIONS AND OBSERVATIONS STATEMENT

This statement must accompany permit applications for all construction for which special inspections and observations are required in Chapter 17 of the *International Building Code 2009 (IBC)*

Project Name:	
Project Address:	
Owner:	Telephone:

This is to certify that all the inspections and observations that I have checked on pages 2-3 and on page 4 of this statement are required for the project named above and will be performed by the designated individuals or firms. By signing this statement, I also acknowledge that:

- these inspections and observations must be performed by competent individuals in accordance with the requirements of the IBC Chapter 17 (as applicable) and that the construction work must comply with the department-approved plans and specifications and all applicable provisions of the Uniform Construction Code;
- records of all required special inspections and testing observations (including any discrepancies and methods of correction of these discrepancies) will be retained and made available to department representatives, upon request; and,
- the Final Report section of this statement must be signed by me and a copy of this statement submitted to the department inspector, at the time that the final inspection is performed and before a certificate of occupancy is issued.

Name of Design Professional in Responsible Charge

Affix Seal Here

Signature of Design Professional in Responsible Charge

PA License Number _____ Date signed (Month/Day/Year) ____/____/____

FINAL REPORT

Required Special Inspections or Observations:

- Inspection of Fabricators
- Inspection of Steel Construction
- Inspection of Concrete Construction
- Inspection of Masonry Construction
- Inspection of Wood Construction
- Inspection of Soil Conditions
- Inspection of Driven Deep Foundations
- Structural Observations
- Inspection of Cast-in-Place Deep Foundations
- Inspection of Helical Pile Foundations
- Inspection of Vertical Masonry Foundation Elements
- Inspection of Sprayed Fire-Resistant Materials
- Inspection of Mastic and Intumescent Fire-Resistant Coatings
- Inspection of Exterior Insulation & Finish System (EIFS)
- Inspection of Smoke Control System

I certify that I have reviewed the report on each of the inspections or observations checked above. These reports indicate that the covered work is in compliance with the department-approved plans and specifications and all applicable provisions of the Uniform Construction Code.

Signature of Design Professional in Responsible Charge: _____

Date signed (Day/Month/Year): ____/____/____

KEY for use in **CREDENTIALS** column:
(on pages 2, 3 and 4)

ACI	American Concrete Institute Certified Concrete Field Testing Technician
AWS	American Welding Society Certified Welding Inspector
ASNT	American Society of Non-Destructive Testing
AWCI	Association of Wall and Ceiling Industries
MCA	Model code agency (ICC, BOCA, SBCCI, IBCO) special inspection certification
PA	Professional Architect (currently licensed)
PE	Professional Engineer (currently licensed)
OTHER	Specialized training coursework or other basis for competency deemed acceptable

CHECK EACH THAT APPLIES	TYPE OF SPECIAL INSPECTION OR OBSERVATION	NAME AND ADDRESS OF INDIVIDUAL AND/OR FIRM PERFORMING INSPECTION OR OBSERVATION	CREDENTIALS (Enter acronym from page 4. If "Other," please specify special training or basis for competency to perform work.)
<input type="checkbox"/>	Inspection of Cast-in-Place Foundations		
<input type="checkbox"/>	Inspection of Helical Pile Foundations		
<input type="checkbox"/>	Inspection of Vertical Masonry Foundation Elements		
<input type="checkbox"/>	Inspection of Sprayed Fire-Resistant Materials		
<input type="checkbox"/>	Inspection of Mastic & Intumescent Fire-Resistant Coatings		
<input type="checkbox"/>	Inspection of Exterior Insulation & Finish System (EIFS)		
<input type="checkbox"/>	Inspection of Smoke Control System		
<input type="checkbox"/>	Structural Observations		

CHECK EACH THAT APPLIES	TYPE OF SPECIAL INSPECTION OR OBSERVATION	NAME AND ADDRESS OF INDIVIDUAL AND/OR FIRM PERFORMING INSPECTION OR OBSERVATION	CREDENTIALS (Enter acronym from page 4. If "Other," please specify special training or basis for competency to perform work.)
<input type="checkbox"/>	Inspection of Fabricators		
<input type="checkbox"/>	Inspection of Steel Construction		
<input type="checkbox"/>	Inspection of Concrete Construction		
<input type="checkbox"/>	Inspection of Masonry Construction		
<input type="checkbox"/>	Inspection of Wood Construction		
<input type="checkbox"/>	Inspection of Soil Conditions		
<input type="checkbox"/>	Inspection of Driven Deep Foundations		

	Are any of the <i>International Building Code</i> (Chapter 17) special inspection or structural observations required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", submit 1 copy of the UCC-6 SPECIAL INSPECTIONS OBSERVATIONS STATEMENT.
	Will an alternative construction method or material be used on this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", submit a signed statement indicating that the proposed method or material meets the requirements of 34 PA Code §403.44.
	Is this application for "phased approval"?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", submit a letter signed by the design professional and owner acknowledging that the issuance of a permit for phased construction provides no assurance that the Department will grant approval of any UCC permits needed to complete the construction, and that the design professional and owner will ensure that the building/structure fully complies with all UCC requirements before occupancy.

Project Data	<p>Does the project have zoning approval? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Type(s) of construction per Chapter 6 of the <i>International Building Code</i> (check all that apply): <input type="checkbox"/> IA <input type="checkbox"/> IB <input type="checkbox"/> IIA <input type="checkbox"/> IIB <input type="checkbox"/> IIIA <input type="checkbox"/> IIIB <input type="checkbox"/> IV <input type="checkbox"/> VA <input type="checkbox"/> VB</p> <p>Fire suppression: <input type="checkbox"/> Full <input type="checkbox"/> Partial <input type="checkbox"/> None</p> <p>If application applies to an existing building that is "legally occupied," indicate permits held:</p> <p>Fire and Panic Occupancy Permit <input type="checkbox"/> Fire Number: _____ Municipal Occupancy Permit <input type="checkbox"/> Permit Number: _____ Municipality Name: _____ L&I UCC Certificate of Occupancy <input type="checkbox"/> File Number: _____</p> <p>If "legally occupied," you must select which code requirements the building will comply with (choose only one): <input type="checkbox"/> <i>International Existing Building Code</i> <input type="checkbox"/> Chap. 34, <i>International Building Code</i> Which triennial codes must this work comply with? <input type="checkbox"/> 2003 <input type="checkbox"/> 2006 <input type="checkbox"/> 2009</p>
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Design Professional In Responsible Charge Seal must be in space to right of name and address.	Name: _____ Address: _____ _____ PA License #: _____ E-Mail: _____ Phone: _____ Fax: _____
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Owner Information	Owner Name: _____
	Street Address: _____
	City: _____ State: _____ Zip Code: _____
	Phone Number: _____ E-mail: _____

Deferred Submissions	Are you requesting deferred approval? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Provide a written request on the construction disciplines to be deferred.
	Please check disciplines you wish to defer:
	<input type="checkbox"/> Architectural <input type="checkbox"/> Plumbing <input type="checkbox"/> Structural
	<input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical <input type="checkbox"/> Fire Protection Systems
	<input type="checkbox"/> Accessibility <input type="checkbox"/> Energy/Insulation <input type="checkbox"/> Underslab Plumbing
<input type="checkbox"/> Underslab Electrical <input type="checkbox"/> Underslab Mechanical <input type="checkbox"/> _____	
	Provide three sets of signed and sealed drawings for all those disciplines you wish to construct.

Applicant's Certification:

As the owner or the authorized agent of the project for which this application is filed, I certify that:
The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the local municipality.
This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405. Any changes to the approved documents will be filed with Associated Building Inspections, Inc. and the local municipality.
When required, up to 20% of the total cost of any work performed on any area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.

Applicant Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Applicant Signature: _____ Date: _____

Applicant E-mail: _____

West Lampeter Township's Stormwater Management Program Goals:

- Reduce the discharge of stormwater pollutants to the maximum extent practicable (MEP).
- Protect water quality
- Satisfy the appropriate water quality requirements of the Clean Water Act.

What is Stormwater Pollution?

"Polluted storm water runoff is often transported to municipal separate storm sewer systems (MS4s) and ultimately discharged into local rivers and streams without treatment. EPA's Stormwater Phase II Rule establishes an MS4 stormwater management program that is intended to improve the Nation's waterways by reducing the quantity of pollutants that stormwater picks up and carries into storm sewer systems during storm events. Common pollutants include oil and grease from roadways, pesticides from lawns, sediment from construction sites, and carelessly discarded trash, such as cigarette butts, paper wrappers, and plastic bottles. When deposited into nearby waterways through MS4 discharges, these pollutants can impair the waterways, thereby discouraging recreational use of the resource, contaminating drinking water supplies, and interfering with the habitat for fish, other aquatic organisms, and wildlife".

EPA 833-F-00-002 January 2000 (revised December 2005) Fact Sheet 2.0



Stormwater Runoff in West Lampeter Township drains to three surface water systems:

- The Conestoga River
- The Mill Creek
- The Pequea Creek

These streams all drain to the Susquehanna River, and ultimately to the Chesapeake Bay.



West Lampeter Township
852 Village Road, PO Box 237
Phone: 717-464-8019 x 118
Email: kara@westlampeter.com
www.westlampeter.com

West Lampeter Township

Construction Site Runoff Control



Construction Site Runoff Control Program Goals:

1. Develop regulatory mechanisms to require, inspect, and enforce proper erosion and sediment (E&S) and waste controls.
2. Eliminate all instances of stormwater pollution occurring from active construction sites.



- Maintain a construction site inventory to manage inspection and enforcement activity.
- Require construction site operators to select, install, implement and maintain stormwater control measures to comply with all local, state, and federal regulations.
- Require construction site operators to design, install and maintain effective E&S controls to minimize the discharge of pollutants according to all local, state and federal regulations.
- Establish procedures to handle complaints generated by the general public on instances of active erosion.
- Attend annual trainings to stay current with evolving rules and regulations, and encourage local contractors to participate.

As of January 1, 2015 West Lampeter Township will begin to levy fines on contractors if a pollution event is observed during a routine inspection.

Responsibilities of the Stormwater Management Coordinator:

To supplement the regular activities of Lancaster County Conservation District staff, the Stormwater Management Coordinator will perform the following tasks:

- Attend all pre-construction meetings, and track construction activity.
- Perform site inspections each time it rains more than 0.5" in a 24-hour period.
- Develop a list of active construction sites.
- Ensure that contractors understand township requirements, inspection schedules, enforcements, and penalties.



Be a partner in our efforts to protect Local Water Quality

Program Objectives

- Enforce ordinance requirements that regulate stormwater discharge, erosion, sedimentation, and waste disposal during all construction activities.
- Enforce ordinances that outline the inspection and enforcement schedules for construction activity, including appropriate sanctions.
- Develop procedures to consider potential water quality impacts during the plan review process.