

**WEST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING OF FEBRUARY 8, 2021**

Supervisor Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Geoffrey Beers, J. Richard Breneman and Randall Andrews. Randy Moyer participated by telephone. Township Manager Dee Dee McGuire, Chief of Police Brian Wiczkowski, Public Works Supervisor James Kreider, Community Development Director Amanda Hickman, and Recording Secretary Nancy Mellinger were also present.

AWARD PRESENTATION-Chief Wiczkowski to Sergeant Neidinger

Chief Wiczkowski read the application submitted in 2019-2020 to the Cocalico Valley Post 3376 VFW (in Ephrata) for consideration for Sgt. (then Corporal) Neidinger for the National Law Enforcement Public Servant Citation for his community work. He was a finalist for the Award and received the John Radko Certificate of Recognition for his unflinching "...adherence to the highest ideals of Law Enforcement in maintaining, preserving and protecting the lawful rights of all citizens." Additionally, Sgt. Neidinger was recognized as American Legion Law Enforcement Officer of the Year for the entire Northeast Region in 2019. His diligent work has included DUI Enforcement, Drug Enforcement and Field Training Officer. Sergeant Neidinger consistently exemplifies integrity, the ability to lead by example and focuses on agency goals and objectives. His involvement includes Pink Patch Project, Shop with a Cop, Beards for Brothers, Toys to Tots and many other organizations. West Lampeter Township congratulates Sergeant Neidinger for his outstanding service.

PUBLIC INPUT PERIOD

None.

MINUTES

Supervisor Breneman made a **MOTION**, seconded by Supervisor Moyer, to approve the Minutes of the Reorganization Meeting of January 4, 2021 as presented. The motion was approved unanimously, 5 to 0.

SUBDIVISION AND LAND DEVELOPMENT MATTERS

1. Lloyd King Letter of Credit Reduction

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman to approve the Letter of Credit Reduction for Lloyd King as outlined in ELA's letter dated December 22, 2020. The amount released is \$29,150, leaving \$10,450 for completion of the project. The motion was approved unanimously, 5 to 0.

2. Request for Component Two Planning Module– Henry and Esther Beiler

The Beiler's seek to construct a second dwelling on their lot located at 416 Strasburg Pike. DEP requires a Sewage Facilities Planning Module be submitted to the township for approval of an on-site on-lot septic system. Planning Commission has approved the plan.

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman to adopt Resolution 4-2021 approving the Sewer Module for Henry and Esther Beiler, 416 Strasburg Pike. The motion was approved unanimously, 5 to 0.

3. Sewer Capacity Request-Parkside Development

Jim Boyer, David Miller and Associates, was present to represent Parkside Development. Parkside at Lampeter, LLC requested approval to request capacity from SLSA. The request is for releasing 146 EDU's and the flow amount of 51,100 gdp of flow from West Lampeter Township's ultimate sewer capacity allotment for the construction of apartments, townhouses, duplex units and single-family units totaling 146 dwelling units on approximately 20 acres.

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman to release the sewer capacity. The motion was approved unanimously, 5 to 0.

MONTHLY REPORTS

1. Treasurer's Report

Revenue for the period ending January 31, 2021 totaled \$342,509, increasing \$16,280 from 2020. Real Estate Tax collection totaled \$15,099, increasing \$10,883 from 2020. Earned Income Tax totaled \$104,074, decreasing \$14,112 from 2020. Local Service Tax totaled \$18,758, decreasing \$5,320 from 2020. Real Estate Transfer Tax totaled \$37,278, decreasing \$6,225 from 2020. Building Permit Fees totaled \$7,452, decreasing \$32,912 from 2020. General Fund interest earnings totaled \$788, decreasing \$4,864 from 2020. Cable Television Franchise Fees for the fourth quarter of 2020 have not been received yet. This is a decrease \$64,222 from 2020. LCSWA Trash Hauler Rebate for the fourth quarter totaled \$11,388. This rebate was not received until February in 2020. Miscellaneous Revenue totaled \$127,600, increasing \$127,461 from 2020. This figure is the second round of CARES ACT money distributed by the county.

Supervisor Beers met with the auditors from Trout CPA. They have finished the field work in the township office and anticipate presenting the audit at the April meeting.

Paying the Bills

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 5 to 0.

2. Public Works Report

Mr. Kreider stated that on a five-year average, the expenses at the YMCA are approximately \$10,000 per year when including labor. The Board thanked him for collecting the data.

3. Police Report

Chief Wiczowski expressed his appreciation to the road crew for their efforts during the recent snow storm, remarking that it makes his department's job easier. Chief thanked the Board for the opportunity to participate in the Inauguration; the officers were stationed in the inner circle. COVID vaccinations have been administered to those wishing to receive them. The department is waiting for notification on state grant status before the Friends of the Force can proceed to purchase Body Cameras.

4. Community Development Department Report

Ms. Hickman reported that Signature Stone is resolving concerns with a neighbor before starting their project. 2504 Willow Street Pike has submitted a variation of their plan for review. She anticipates that Snyder Funeral Home will submit a final plan on Feb. 22, 2021.

5. Township Manager's Report

Ms. McGuire noted that the AV system will be changed to screens on the wall this week. Lampeter Fire company has expressed an interest in purchasing the current equipment. Market value is approximately \$150. The township is not able to gift the equipment to the fire company but can sell it to them.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers to sell the current AV equipment to Lampeter Fire Company for \$50. The motion was approved, 4 in favor, with 1 abstention (Breneman, a fire company member).

Craig Rineer Jr., representing Willow Street Fire Company, requested a \$40,000 withdrawal from the Fire Apparatus Reserve Fund to assist in purchasing and outfitting a new, smaller, urban 4-wheel drive pumper. The total cost of the pumper is \$285,000. This vehicle would enable the fire company to get into smaller driveways and reduce reliance on outside

agencies. Delivery of the vehicle should occur in April. 911 Center statics show that West Lampeter Township is the 6th busiest township out of 16 municipalities.

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer to allocate \$40,000 out of the Fire Apparatus Reserve Fund to purchase the utility type fire apparatus. The vote passed 4 in favor, with 1 abstention (Breneman, a fire fighter).

TOWNSHIP ADMINISTRATION MATTERS

1. Resolution 5-2021 – Waiving Amusement/Mechanical Device Tax January 1, 2021-December 31, 2021

Mrs. McGuire discussed the fact that this tax has been in place for quite some time, but continues to be burdensome to implement as well as to collect. She explained that it was recently determined that the Township Code is inconsistent with the Township fee schedule in regards to the annual tax owed per machine. Additionally, it requires at least three staff members to inspect and verify the machines as well as send the bills out on a yearly basis. The annual revenue from the tax has been under \$7,000 for several years and will fall even further as one business has greatly decreased the number of machines that are operational in their locations, and Kmart has just announced that they will be closing soon.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Andrews to adopt Resolution 5-2021 authorizing Waiving the Amusement/Mechanical Device Tax January 1, 2021 through December 31, 2023. The motion was approved unanimously, 5 to 0.

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman to refund Amusement/Mechanical Device Tax payments made in 2021. The motion was approved unanimously, 5 to 1.

2. Elected Auditor Resignation Notification

The Board accepted the resignation of Elected Auditor Raymond D'Agostino by a 5 to 0 vote.

3. Update on Groff Farm Stormwater Project Grants

The Groff Farm Project is a large part of the MS4 requirements for this permit cycle. Ms. McGuire and Ms. Hickman informed the Board that the project has received two grants. One grant from NFWIF (\$200,000) and one grant from DEP Growing Greener (\$600,000). Both of these grants require matching funds. It was hoped that funds from one grant could match the other. A conference call is occurring on Tuesday to discuss the concern with NFWIF. The Board has budgeted \$100,000 for this project. Additional matching funds may be requested in the future dependent on the outcome of the call. The Willow Street Rain Garden and the Groff Farm Project will meet the requirements for this MS4 project cycle which ends in 2023.

OTHER MATTERS

Robert Kiesel, Willow Street Fire Company, President, stated that he appreciated the Public Works crew for helping to clear snow from the fire company property. He thanked the Supervisors for the vote of confidence regarding the \$40,000 allotment towards the new vehicle.

EXECUTIVE SESSION-Personnel Matters

Chairman Hershey announced the Supervisors would enter into Executive Session to discuss personnel matters. Official action may be taken when meeting reconvenes. Executive session began at 8:07 p.m.

The public meeting reconvened at 8:52 p.m.

Supervisor Beers made a **MOTION**, seconded by Supervisor Hershey to demote Sergeant Bedsole effective immediately. The motion was approved unanimously, 5 to 0.

ADJOURNMENT

With no other business to be conducted, the meeting was adjourned at 8:57 p.m.

Respectfully Submitted,
Denielle L. McGuire, Assistant Township Secretary-Treasurer