

**WEST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING OF July 12, 2021**

Supervisor Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Randy Moyer, Geoffrey Beers, J. Richard Breneman and Randall Andrews. Township Manager Dee Dee McGuire, Chief of Police Brian Wiczkowski, Public Works Supervisor James Kreider, Community Development Director Amanda Hickman, and Recording Secretary Nancy Mellinger were also present.

PRESENTATION-Shentel Fiber Optic Internet

Chris Kyle, VP of Industry Affairs and Regulatory and Curt Kosko, Advisor to Shentel, presented an overview of a new franchise opportunity for internet services. Shentel, based in Virginia, has operated for 118 years, providing phone, internet and video service to homes and business. They are expanding service into Lancaster County and have franchise agreements with Lancaster Township, Mountville and East Hempfield. The company is focused on providing customers with a choice in carriers, better pricing, and better service. Shentel uses symmetrical bandwidth, downloading and uploading. They have 7,000 miles of fiber optic cable. The company would be building their own network and would restore any property disturbed by construction activities.

Ms. McGuire noted that the draft franchise agreement is very similar the to Comcast agreement and is being handled by the same attorney.

The Board gave approval to pursue this franchise opportunity.

PUBLIC INPUT PERIOD

John Streeter, 703 Crestwood Drive, expressed his concern of smoke resulting from a neighbor's burning. He does not know what is being burnt. The smoke is bothersome while sitting on his deck and also comes in the house if windows are open. This happens once or twice a month and is not predictable. He feels that it has an impact on using his outdoor facilities and one's health. He has reported it to the police. Mr. Streeter feels that the ordinance needs to be changed as it is not enforceable currently.

Dr. Julien Biebuyck, 707 Crestwood Drive, discussed health concerns in regards to burning and smoke inhalation.

William Picket, 705 Crestwood an ordinance that can be enforced is needed.

Discussion on state and township burning ordinances ensued. Research for improving and updating the ordinance will be coordinated by Ms. McGuire and Ms. Hickman. Township residents need to be informed of items that can and cannot be burned.

MINUTES

Supervisor Breneman made a **MOTION**, seconded by Supervisor Moyer, to approve the Minutes of the Regular Meeting of June 14, 2021 as presented. The motion was approved, 4 to 0, with 1 abstention, Supervisor Beers was not present for the meeting.

SUBDIVISION AND LAND DEVELOPMENT MATTERS

1. Country Meadows Final Plan Revision

Mr. Rob Gabriel, representing Country Meadows builder, Dan Siegrist, requested approval for a Lot Add-On. Lot 42 and 43 desire to exchange minor amounts of land to meet setback lines.

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to approve Country Meadows Final Plan Revision. The motion was approved unanimously, 5 to 0.

MONTHLY REPORTS

1. Treasurer's Report

Revenues

Revenue for the period ending June 30, 2021 totaled \$4,458,145, an increase of \$250,750 from 2020.

- Real Estate Tax collection totaled \$1,619,117, increasing \$90,199 from 2020.
- Earned Income Tax totaled \$1,178,313, increasing \$37,033 from 2020.
- Local Service Tax totaled \$120,114, decreasing \$6,682 from 2020.
- Real Estate Transfer Tax totaled \$164,781, increasing \$8,722 from 2020. July's distribution totaled \$29,389, which makes year to date \$14,455 more than 2020, and \$1,480 more than 2019.
- Building Permit Fees totaled \$101,759, decreasing \$81,168 from 2020.
- Zoning Fees totaled \$15,340, an increase of \$1,180 from 2020.
- Contracted Inspection Service Fees totaled \$29,696, increasing \$3,895 from 2020.
- Current Refuse and Recycling Fees totaled 544,279, increasing \$16,924 from 2020.
- General Fund interest earnings totaled \$4,008, decreasing \$14,751 from 2020.
- Cable Television Franchise Fee totaled \$152,871, which is an increase of \$23,130 from 2020. We received an additional payment of \$23,106 from Comcast as a settlement from their audit.
- Miscellaneous Revenue totaled \$127,625, increasing \$127,195 from 2020. This figure is the second round of CARES ACT money distributed by the county.
- Refund Prior Years' Expenditures totaled \$184,545, increasing \$8,308 from 2020. The IIC refunded \$182,366 as 75% of our 2020 surplus distribution.

Expenditures

Total expenditures for the period ending June 30, 2021, excluding Capital Reserve Transfers, totaled \$2,659,478, which is an increase of \$198,127 from 2020.

- Police Contracted Services, as well as the expenditures reimbursed by the Friends of the Force, increased by \$45,907 from 2020. This increase is primarily from the purchase of the body cameras and the annual fee for storage.
- Police Longevity and Degree Bonus payments made in 2021 totaled \$40,650. The 2020 payments are not reflected in the 2020 expenditures since they were paid at the very end of 2019.
- Snow and Ice Removal totaled \$52,548, increasing \$35,832 from 2020.
- Donations to LEMSA, Strasburg-Heisler Library, Lancaster County Library and LS Community Band totaling \$43,000 were made in June. The 2020 payments were made in July 2020.

Surplus

The surplus at the end of June 2021 totaled \$1,798,667, an increase of \$52,623 from 2020.

Paying the Bills

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 5 to 0.

2. Public Works Report

Mr. Kreider reported that a future budget item will be larger culverts for areas prone to flooding. Village Park continues to look nice. Sod was recently watered.

3. Police Report

Chief Wiczkowski remarked that the new, part time, Administrative Assistant, Gillian Zimmerman began today. Body-worn camera training was last week. Paper work on camera data storage has been submitted to the State. Once paperwork is approved, the use of cameras will be implemented.

4. Community Development Department Report Ms. Hickman reported that the LS Early Childhood Learning Center will go to Planning Commission for review in August. Parkside concept will be at next month's meeting for comment. It goes before Planning Commission and Park Board this month. Zoning Hearing Board has six applications before it, four are for games of skill. Variance on Long Rifle and a Special Exception for Lampeter Café are before the Zoning Hearing Board tomorrow night. KFG Trucking has a new tenant coming in to build tiny homes. Land development issues and as-builts are being addressed with KFG Trucking. Ms. Hickman will work on a new burning ordinance. Supervisor Moyer would like staff to review comments from the Comprehensive Plan survey; specifically, apartments being permitted as part of the Neighborhood Development Option (NDO) especially in R-1 zoning. He requests a modification be made to the Zoning ordinance to remove apartments as an option within the R1 district for NDO's. Supervisor Breneman indicated that diverse, affordable housing is important for the Township. It was also suggested that the school district should be included in future discussion regarding development in general. A proposal will be drafted for the next meeting.

5. Township Manager's Report Ms. McGuire reported that the Green Light Go grant has been reinstated, hopefully work will proceed this year. Bridgeport Transportation Study is completed. The concept is conceptual now. There have been several articles in the newspaper recently. No budget has been established for the project. September 29, 2021 was selected for a Joint Board Meeting, at 6:30 p.m. Budget meeting dates will be October 13, 2021 and November 17, 2021 at 6:30 p.m.

TOWNSHIP ADMINISTRATION MATTERS

1. Refuse and Recycling Bid Document Discussion

Ms. Hickman reviewed two possible additions to the bid document. They are alternate bidding scenarios. The first, bidder would supply to each customer a refuse container. Second, increasing the number of days for pickup of trash. These alternative bid options are an effort to build in flexibility for bidding and to encourage additional companies to bid.

OTHER MATTERS-None

EXECUTIVE SESSION-Real Estate Issue

Chairman Hershey announced that the Supervisors would enter into Executive Session to discuss a real estate issue. No votes will be taken.

The board reconvened the meeting, and with no other business to be conducted, the meeting was adjourned at 9:25 p.m.

Respectfully Submitted,
Denielle L. McGuire, Assistant Township Secretary-Treasurer