

**WEST LAMPETER TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING OF AUGUST 8, 2022**

Supervisor Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Randy Moyer, Geoffrey Beers, J. Richard Breneman and Randall Andrews. Township Manager Dee Dee McGuire, Chief of Police Brian Wiczkowski, Public Works Supervisor James Kreider, Community Development Director and Assistant Township Manager Amanda Hickman, and Recording Secretary Nancy Mellinger were also present.

PUBLIC INPUT PERIOD

Dr. Charles King, 2534 Willow Street Pike, commented Penn Waste has picked up yard waste late three times in the last couple of months. He has had to call Penn Waste regarding missed pick-ups.

MINUTES

Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers, to approve the Minutes of the Regular Meeting of July 11, 2022 and the minutes of the Work Session of August 3, 2022 as presented. The motion was approved, 4 in favor, 0 against and 1 abstained (Breneman, absent for a portion of July 11, 2022 meeting).

RECOGNITION OF JAMES KREIDER

Supervisor Hershey and John Howard, a Supervisor when Jim was hired in 1994, recognized Jim Kreider for his twenty-eight years of service to the Township. Mr. Howard remarked that the Township was fortunate to hire Jim. Jim has overseen many changes in the department; one notable change being road footage going from 8,223 feet to 17,500 feet.

SUBDIVISION AND LAND DEVELOPMENT MATTERS

1. Letter of Credit Automatic Increase Request-Spring Meadow

Letter was acknowledged, no action taken.

2. Revised Preliminary/Final Land Development Plan-Southpointe

Craig Smith, RGS Associates, presented the Revised Preliminary/Final Plan for Southpointe at Lakes Expansion. He reviewed the scope of the plan and highlighted the changes in access points and gated access. One access point to the Witmer house has been removed and the intersection is now a full movement intersection. The gated access will have a card reader, call box, and camera. If a vehicle used the entrance by mistake, access for turn around will be granted and monitored. Mr. Smith reviewed and explained waiver requests.

Supervisor Hersey expressed concern about stacking of vehicles at the entrance. If it occurs, the issue may be to be reviewed.

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve waiver to Section 240-10.A Preliminary Plan Application based on this being a small, nine-unit expansion of the original plan. The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve waiver to Section 24-24.C(1) Improvements to Existing Streets conditioned upon ELA's comments in their July 8, 2022 letter. The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve waiver to Section 240-24.R(3)(h) Access Drive Clear Site Triangle. The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve waiver to Section 240-25.B(1) Curbs conditioned upon the comments in ELA's letter dated July 8, 2022. The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve waiver to Section 230-32 Volume Control conditioned upon the bullet point comment of ELA's letter dated July 8, 2022. The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

Supervisor Breneman made a **MOTION**, seconded by Supervisor Andrews, to approve the Preliminary/Final The motion was approved, 4 in favor, 0 against, with 1 abstention (Moyer, professional conflict).

MONTHLY REPORTS

1. Treasurer's Report

Revenues

Revenue for the period ending July 31, 2022 totaled \$4,782,434, decreasing \$796,102 from 2021. However, included in the 2021 income is the \$127,600 Cares Act funds and the first tranche payment of ARPA funding that totaled \$834,737. Excluding these funds, revenue increased by \$166,235 from 2021.

- Earned Income Tax totaled \$1,484,294, increasing \$212,654 from 2021.

Expenditures

Total expenditures for the period ending July 31, 2022, excluding Capital Reserve Transfers, totaled \$3,280,718, an increase of \$108,248 from 2021.

- Contracted Hauling Fees totaled \$462,857, increasing \$89,771 from 2021.

Surplus

The surplus at the end of June 2022 totaled \$1,501,716, a decrease of \$904,350 from 2021. When making the comparison, after adjusting for the Cares Act funds and the ARPA funds, the surplus *increased* from 2021 by \$57,987.

Paying the Bills

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the Township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 5 to 0.

2. Public Works Report

Mr. Kreider reported paving work is completed for the year. The new tar and chip method gave a nice surface on Mentzer Road and Long Rifle Road. He thanked the Board for the opportunity to work with them and remarked the current Public Works crew is a talented group of individuals.

3. Police Report

Chief Wiczowski said the department is ready to move forward with a drug task officer in 2023. Livescan is working accurately and available to surrounding departments. National Night Out was well attended this year.

4. Community Development Department Report

Ms. Hickman reported the ARPA funding request for fencing and sidewalks has been tabled by the County. Fence installation is scheduled to begin this month. Access to the park trail will continue to be provided until sidewalk is installed. Sidewalk may be delayed until next year due to PennDOT involvement. Storm Water Ordinance Amendment will be presented at the September meeting. Stone Meadow Development is hoping to dedicate streets next month.

5. Township Manager's Report

Ms. McGuire reported the recognition plaques have been installed at Village Park. SLSA has received commitments for funding the infrastructure project from Lancaster Township, Pequea Township and West Lampeter Township. They will move ahead in the project. Budget meeting dates were reviewed. The Board granted approval for Willow Street Fire

Police to assist Solanco Fair Association on September 14, 2022. Electronic recycling liability was discussed; additional information will be obtained for the Board.

TOWNSHIP ADMINISTRATION MATTERS

1. Award of Gypsy Hill Road/Long Rifle Road Intersection Project Bid

Grants from the State and County totaling \$1,072,373.00 have been awarded to this project; leaving \$709,000.00 to come from the budget, Liquid Fuels, and Capital Funds. The project came in close to the cost estimate.

Supervisor Moyer made a **MOTION**, seconded by Supervisor Breneman, to accept the New Enterprise Stone and Lime Co. Inc bid in the amount of \$1,781,494.90 as the lowest and best bid for the Gypsy Hill Road and Long Rifle Road Intersection Improvement Project. The motion was approved unanimously, 5 to 0.

OTHER MATTERS

None.

EXECUTIVE SESSION-Personnel Matter

Chairman Hershey announced the Supervisors would enter into Executive Session to discuss personnel matters. No vote will be taken when meeting reconvenes. Executive session began at 8:12 p.m.

The public meeting reconvened at 8:40 p.m.

ADJOURNMENT

With no other business to be conducted, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,
Denielle L. McGuire, Assistant Township Secretary-Treasurer