

**WEST LAMPETER TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING OF October 11, 2021**

Supervisor Barry Hershey called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Randy Moyer, Geoffrey Beers, J. Richard Breneman and Randall Andrews. Township Manager Dee Dee McGuire, Police Chief Brian Wiczkowski, Public Works Supervisor James Kreider, Community Development Director Amanda Hickman, and Recording Secretary Nancy Mellinger were also present.

**PRESENTATIONS-Lancaster Public Library**

Eva Dombrowski, Lancaster Public Library Board member, spoke about the library's importance to the community. The library aims to strengthen our community, connect people, provide access to resources and build opportunities. West Lampeter Township has approximately 4,100 library card holders. West Lampeter residents borrowed over 87,000 materials in 2019. The library is used now more than ever. It is more than just books; the library includes American Girl dolls, games, museum passes, baking pans, and musical instruments to name a few items. Funding compared to the national average lags behind greatly; creative fundraising is needed to fill the gap. She requested the Supervisors please consider increasing their contribution to 1.00 per capita in 2022, up from approximately 50 cents per capita in 2021.

**PUBLIC INPUT PERIOD**

None.

**MINUTES**

Supervisor Beers made a **MOTION**, seconded by Supervisor Moyer, to approve the Minutes of the Regular Meeting of September 13, 2021 as presented. The motion was approved unanimously, 5 to 0.

**SUBDIVISION AND LAND DEVELOPMENT MATTERS**

**1. Letter of Credit Release-1443 Eshelman Mill Road**

Supervisor Moyer made a **MOTION**, seconded by Supervisor Breneman, to approve the Letter of Credit reduction as outlined by the township engineer. The motion was approved unanimously, 5 to 0.

**2. Parkside Development-Concept Sketch**

Dwight Yoder, Gibbel Kraybill and Hess LLC, presented a revised concept sketch of Parkside at Lampeter. The new sketch has a single access point off of Lampeter Road with a possibility of emergency entrance elsewhere. The Lampeter Road access site triangle would meet PennDOT requirements but not West Lampeter's. The unit count has been reduced to 65-70 single family dwellings. The dwellings would have front loading garages. They would be offering a fee in lieu of open space. An HOA would exist for stormwater. Additional research into DCNR grants that were received for Village Park is necessary to determine if use as an access point is permitted.

**MONTHLY REPORTS**

**1. Treasurer's Report**

**Surplus**

The surplus at the end of September 2021 totaled \$2,676,641, an increase of \$1,209,584 from 2020. When making the comparison, after adjusting for the Federal funds, the Police Longevity and Degree Bonuses, and the timing of the MMO payment, the surplus has decreased from 2020 by \$10,687.

First Budget Workshop is scheduled for October 13th at 6:30 pm.

**Paying the Bills**

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations

incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 5 to 0.

Ms. McGuire reported that she received a call from Trout CPA. They will no longer be doing our audits. They do not have the personnel to continue this service.

**2. Public Works Report**

Mr. Kreider reported that there were two heavy rain events last month. Replacement of stormwater pipes has begun in Candlestick Square Development and is going well.

**3. Police Report**

Chief Wiczkowski reported that background checks on officer applicants are continuing. He would rather work short until the right candidate is found. He is discussing funding of VR technology with the Friends of the Force. FATS and VR technology highlights were presented. Camera Register is a slower process than expected. Drug Task Force is operating under the old funding model.

**4. Community Development Department Report**

Ms. Hickman reported that Shentel will begin phasing of permits in the fall of 2022. 183,000 linear feet of cable will be installed. Residents will receive notices at 60, 30, 10, and 3 day intervals before work begins. A Construction Care Team will be in place and staffed 24/7 to respond to concerns. Penn Waste will implement a 4 day a week trash pick-up starting October 25, 2021. Notification will be made via web site, Facebook, alerts, and direct mailings. Three companies were present at the mandatory Pre-Bid meeting for Waste Collection. A Comprehensive Plan draft is expected in November.

**5. Township Manager's Report**

Ms. McGuire reminded the Board that the first budget meeting is on Wednesday, October 13, at 6:30 pm. Bob May is ill. He will be at the November meeting.

**TOWNSHIP ADMINISTRATION MATTERS**

**1. Resolution 15-2021 Appoint Building Code Official Shawn Strausbaugh**

Supervisor Moyer made a **MOTION**, seconded by Supervisor Breneman, to approve Resolution 15-2021 appointing Shawn Strausbaugh as Building Code Official. The motion was approved unanimously, 5 to 0.

**2. YMCA Collateral Assignment of Lease and Memorandum of Lease**

Supervisor Moyer made a **MOTION**, seconded by Supervisor Beers, to approve the YMCA Collateral Assignment of Lease and Memorandum of Lease. The motion was approved unanimously, 5 to 0.

**OTHER MATTERS**

None.

**EXECUTIVE SESSION-Real Estate Matters**

Chairman Hersey announced that the Supervisors would enter into Executive Session to discuss real estate matters. He said no votes would be taken. Executive session began at 8:15 p.m.

The board reconvened the meeting, and with no other business to be conducted, the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,  
Denielle L. McGuire, Assistant Township Secretary-Treasurer